

Run Dates: April 7-18, 2025

REQUEST FOR PROPOSAL

Sealed proposals are being accepted for a TANF Summer Youth Employment Program. Muskingum County Job and Family Services (MCJFS) anticipates receiving federal TANF/PRC funding to operate a Summer Youth Employment Program for TANF eligible youth ages 14 - 18. MCJFS is currently soliciting proposals for private or public sector entities to employ, supervise and/or train youth as well as operate the TANF Summer Youth Employment Program. Preferences may be given for prior experience.

Specifications may be obtained by contacting Katie Lee (Alecia.Lee@jfs.ohio.gov) at the Muskingum County Job and Family Services between normal business hours of 7:00 a.m. to 4:30 p.m. Monday through Friday. Questions regarding the bid may be directed to Katie Lee, Administrative Assistant at (740) 617-4589.

Bids are to be presented in a sealed envelope plainly marked "2025 Summer Youth Employment Program" and in the possession of the Muskingum County Job and Family Services, 455 Woodlawn Ave., Zanesville OH 43701, on or before 4:30 p.m. Friday, April 18, 2025. Mailing address: MCJFS, P. O. Box 100, Zanesville, OH 43702-0100. ATTN: Katie Lee, Administrative Assistant.

The Muskingum County Job and Family Services reserves the right to reject any or all bids on any basis and without disclosure of a reason, and to waive any technicalities or informalities in the bid, which does not materially alter the contract document. The failure to make such disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful bidder against the Department. Additional criteria may be added during the contract negotiation with the successful bidder(s). All proposals will remain the property of the MCJFS.